

# 2016

## ANNUAL REPORT



**A life lived with friendship  
is a life fully lived.**

**Extended Families**

**Extended Families Australia**

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Living with a disability can be difficult – it can feel isolating, like life is going on around you, without you. Extended Families Australia exists to challenge that. We are a group of people who understand the impact and joy being a part of your community brings.

During 2016 we supported over 500 children and young people with disabilities aged 0-18 and their families in Melbourne and the Mornington Peninsula. We helped build friendships and create meaningful connections within the community.

**A life lived with friendship is a life fully lived.**





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# TEAM SUMMARY



## COMMITTEE OF MANAGEMENT

PRESIDENT	GRAEME WEST
VICE PRESIDENT	COREY JOHNSON
TREASURER	LEIGH HUYNH
MEMBER	PETER ERNST-RUSSELL
MEMBER	CAMERON URE
MEMBER	ANGELA LOVE
MEMBER	JULIA KLIEBER
MEMBER	NICK JANE

## MANAGEMENT TEAM

CEO	JULIE LANGDON
SOUTH EAST	ROSEMARY NICHOLLS
NORTH WEST	TAMARA WILLIAMS
BUSINESS/FINANCE	BEI PING HO (FROM JUNE 16)
MARKETING	ALISON DEMARIA
E-LEARNING	DEREK GREEN (FROM FEB 16)
EXEC. ASSISTANT	ZOE SWEENEY (UNTIL DEC 15)

## STAFF

### FAMILY AND VOLUNTEER COORDINATORS

NORTH AND WEST	LEILA MCCONNELL
	MICHAEL BAYLISS
	ZOE SWEENEY
	LAURA HEFFERNAN (UNTIL JUNE 16)
	AMANDA PERRY
	NGA DO

### SOUTH AND EAST

CAROL BELFORD
KERRIE BROWN
JAN JOHNSTON
OLIVIA NAM
YOYO TANG

### MY TIME, PLAY GROUPS AND FRIENDSHIP GROUP STAFF

DEER PARK	NGA DO
	KIM ANH NGUYEN
SPRINGVALE	THUY CAI
	DAO HUYNH

### ADMINISTRATIVE STAFF

FINANCE	TITA KOLONIS
ADMINISTRATION	MARGARET FITZGERALD
ADMINISTRATION	JESSICA CIRILLO (OCT 2015 TO FEB 2016)
ADMIN / TECHNICAL	ROZ TALIB – MOBI STUDIOS
BOOK KEEPER	RENEE TARZIA
	SAMANTHA MCDONALD
AUDITOR	MITCHELL WILSON AND PARTNERS, CHARTERED ACCOUNTANTS MALVERN

# PRESIDENT'S REPORT

## A CHANGED ENVIRONMENT



Last year I spoke of a changing environment and that has certainly played out. Funding models are changing rapidly, our customers' needs and ways in which they interact with us are evolving quickly. Extended Families is equipping itself very well for this new environment and is taking very positive steps to adapt, ensuring its ongoing ability to serve children and young people with disabilities and their families.

This year's annual report outlines the successful programs of Extended Families Australia and the solid financial position we have been able to maintain.

2015/16's highlight for me was watching and being a part of a very successful event which celebrated what we do and gave our supporters and families an opportunity to give in a different way. This was our first 'walk/run' for Extended families and was held in the West on the banks of the Maribyrnong river. Our Vietnamese families came out in great numbers and we experienced cultural performances, games and great food. It was a social event where families, staff, volunteers, committee members and the community enjoyed a morning together whilst raising funds. It was a great team effort and thanks again to all those involved and to those who gave generously.

Extended Families Australia's leadership team continues to effectively help us be adaptable and agile. Over the year we commenced important discussions about our service offerings and how our brand could better represent them. It's exciting that we have now developed a new look and targeted communications to help us more effectively demonstrate our value proposition to build friendship through all that we do and achieve.

This opportunity to thank the staff team and the volunteers is always important. Without them we would not be able to build the friendship models that are at the core of services. A special thanks to the Committee of Management and look forward to further important and exciting discussions with you in the future.

I believe that the year ahead will be both rewarding and challenging and that Extended Families will develop and grow to effectively foster more great friendships.

GRAEME WEST  
President



**EXTENDED FAMILIES IS  
EQUIPPING ITSELF VERY WELL  
FOR THIS NEW ENVIRONMENT**



# CEO REPORT

## 'WHY', 'HOW' AND 'WHAT' - THE KEY QUESTIONS



We have spent considerable time exploring these three questions this year. This process has been crucially important in ensuring clarity to guide us and resources to strengthen us in the present and future through times of rapid change.

The **'why'** is about our core purpose and beliefs; it's about why we exist, why we get out of bed every morning, why we are so passionate - it is fundamental and guides us in all we do. We therefore not only reviewed Extended Families vision and mission, but also our key beliefs. Taking this further, in January 2016 a group of staff and volunteers spent a day exploring our brand and identity as an organisation. This reflection has provided a great basis for building the brand direction and our new website. I am sure you will have noticed these messages at the start of this annual report and in many other things.

Whilst an organisation is many things, we decided that connection and friendship really is at the heart of Extended Families and is therefore a fitting theme for this year's annual report.

**How** is about the process. It has been a challenging year as we navigate and prepare for the new environment, strengthen resources and support all our stakeholders through change.

On the staffing level we have created a number of new positions – a marketing manager to help us transform our external information and communication; an e-learning manager to facilitate and manage this important resource to strengthen volunteer and staff training and efficiencies; a short term project worker to manage the Hume-Moreland project and help us prepare for NDIS. In June we created the position of Recreation Team Leader to manage new recreation programs under NDIS. We also engaged a Business and Finance Manager to assist us in managing more complex financial processes and monitoring our financial position

through extensive change. With growing staff numbers, we have also expanded our office space at Coburg.

We saw some long term projects come to life to improve our functioning and enable us to work effectively in the NDIS environment including the e-learning capacity, a new CRM and other improved technologies. We have also been working on a new website to improve our communication, which will be launched in late September 2016.

Change naturally brings uncertainty. We have endeavoured to keep staff, volunteers and service recipients up to date with key information, especially those in the North East Melbourne area (NEMA) where NDIS commenced on 1 July 2016. This has included a number of information sessions, email updates, a family information package and a process to contact every NEMA family to ensure access to information and discuss changes. With 140 families either receiving or waiting for services in NEMA, this is a large process and continues. It will also be extended to the other sub-regions as the NDIS rollout progresses.

With the increased flexibility of the NDIS we have reviewed our service delivery models, developed some new ones and extended others. We have taken the opportunity in our Hume Moreland project to test processes and services and we have checked with families soon to enter NDIS what their goals and support needs are.

Extensive change of this magnitude also brings risks, especially with a change in funding mechanisms. We have further strengthened our monitoring and planning systems to mitigate risk and manage future inconsistent funding under NDIS.

A remaining issue however is where volunteer based services fit under NDIS. We believe volunteer support for people with a disability provides greater capacity and likelihood

of developing a community where people are accepted and included. The introduction of the NDIS will provide people with a disability greater choice, control and access to services. However, alongside increased opportunities and resources, there is concern that unless volunteer based services are appropriately funded through the scheme, it could inadvertently limit or destroy some of the social capital that enables people with a disability to enjoy real community inclusion. We have therefore, along with a small group of other Victorian disability organisations, been advocating for appropriate funding mechanisms to ensure the continued role of volunteers in the lives of people with a disability.

People living with a disability and those who care for them, are some of the most isolated in our community; we therefore provide services focused on family connections and supports. It is clear that Extended Families cannot rely fully on government funding to achieve this. Whilst the NDIS will provide increased government spending on disability generally, it will not meet some of the family focused support needed. Nor will it cover the costs of actual activities deemed part of normal community life; costs that are a burden for many families and vital for a child or young person's development, social connection and well-being. We need to find sponsors for our wider family events and resources to break down the financial barriers to participation. We have planned a range of strategies to achieve this, including corporate partnerships, corporate sponsorships and specific fundraising campaigns.

We already have some valued relationships to help us achieve our goals. The development of a partnership with the Arts Centre Melbourne First Call fund is proving invaluable to breaking down barriers for families to participate in theatre activities. Our valued ongoing relationship with the Good Guys Taylors Lakes also provides much needed support for some of our family activities and volunteer recruitment in that area.

The **'what'** is about the results, the deliverables; it is about what we do that will make a difference, about what people need or ask for. It's about our programs and services and their outcomes.

We have continued to deliver a high quality volunteer matching service, group activities and recreation events throughout the year, alongside some new service models including an our extendABLE program, Explorer Groups and family camps.

Highlights have been:

- Well-deserved recognition for Nga Do, one of our Family and Volunteer Coordinators who won the 'Excellence in Social and Cultural Access Award' as part of the Victorian Disability Services Awards
- Three family camps – providing vital family holidays, peer support and exciting new activities for children and young people
- Increased participation in Family Fun Days and recreation activities
- Providing support for the Vietnamese Parents with Special Needs Group to ensure it has ongoing support
- The development of new service models and opportunities for children, young people and families

You will read about our services and the benefit and outcomes for people throughout this report.

Our other new service offering is the provision of 'case management', supporting vulnerable and complex families plan and link with the supports they need. This work provides useful experience as we move into NDIS and offer 'support coordination'.

We have imagined ahead to a world where people have NDIS plans and funding, control and flexibility of choice. Based on feedback from families and the clarity we have about the 'why' of the organisation, we have developed an expanded suite of services, which includes both continued and new service offerings under NDIS.

Yet despite the best planning, much is still unknown and we need to remain flexible and responsive, ready to adapt to individual requests. Flexibility is a strength of Extended Families, so along with clear direction we look forward to another challenging, demanding, but I am sure worthwhile year.

JULIE LANGDON  
CEO



# QUALITY REPORT

## QUALITY AT EXTENDED FAMILIES IS ABOUT PEOPLE HAVING A GOOD EXPERIENCE IN ALL THEIR INTERACTIONS WITH THE ORGANISATION.

Quality is about people feeling valued and confident that Extended Families listens to them, is empathic to their needs and provides a service that they can trust.

Most importantly, it is about people first and foremost. Whilst encapsulated in frameworks and documents of various kinds, it is the processes that are behind these that denotes quality – the reflective practice, staff supervision, volunteer support, interactions with families, responding to complaints and feedback and leadership that encourages and supports change.

Quality is also about making every effort to ensure the safety of the children and young people in our programs. Extended Families is in the scope for the new Victorian Child Safety Regulations which came into effect on 1st January 2016. Whilst the organisation has a culture of child safety, and as such is compliant with these regulations, we continually engage in practice reflection in order to maintain a child safe environment.

Extended Families made a submission to the Victorian Parliament Inquiry into abuse in disability services in which we outlined the importance of assessment and screening of all

volunteers who are involved with people with a disability and highlighted the rigorous process that is an integral part of our practice. This will always be a priority for the organisation and as we extend our programs to include young people between the ages of eighteen and thirty, the priority of safety and how to ensure this will be extended into this age group.

Extended Families is compliant with the Victorian Human Services Standards and as such is registered as a disability service as legislated in the Disability Act 2016. The organisation is also compliant with the National Disability Standards and the Common Community Care Standards as well as meeting in principle the National Standards for Volunteer Involvement.

It will be important that quality remains uppermost in the years to come as the NDIS is rolled out across the country. Quality frameworks and service standards will necessarily become national, and whilst there is rhetoric that quality and safety not be compromised in a market driven system of service delivery it will be incumbent on organisations like Extended Families to ensure that this is the case.

### HOURS OF SERVICE DELIVERY 2015-16

18350 hours of direct service was delivered







## KEY BELIEFS

### INCLUSION

Every person is valuable and has something to contribute, irrespective of age, culture and ability. Social inclusion is vital for a happy, healthy life, it can offer individuals and communities improved physical and mental wellbeing, an enhanced sense of belonging, stronger networks of social support and economic advantages arising from a healthy society.

### CHILDREN AND YOUNG PEOPLE

Childhood provides the foundation of life, a strong base will help children grow, develop and reach their potential. Children with disabilities need opportunities to fully participate in the life of the community. All children deserve to have someone special in their lives.

### FAMILIES

Families are central to a child's development and wellbeing. Raising a child with special needs can be isolating, demanding and stressful.

### VOLUNTEERS

People are rewarded and their lives enriched through volunteering. Volunteering builds community civic engagement and contributes to the construction of active citizenship.

### COMMUNITY

People are willing and able to embrace diversity with support and information. Social Justice is everyone's responsibility. A healthy community is one where people are interdependent and connected.

### STAFF

Effective staff live the values of the organisation. Staff are more effective in their role with support and development opportunities.

# AWARDS AND RECOGNITION

## MARGARET MCGREGOR AWARD - SYLVIA GILES



The impact to families and their children is best described by Sylvia, “The children appreciate there is another person in their lives who is just there for them. This adds to self-esteem and the feeling that they are important and special. Children, like all of us, respond to love.”

**This year’s Margaret McGregor Award was presented to Sylvia Giles, one of our dedicated volunteers.**

Sylvia Giles has demonstrated a genuine, long standing commitment as a volunteer for Extended Families Australia and many other organisations for more than 20 years. Her volunteer work and care has made a significant impact on the lives of others and the community. Her impact is beyond measure.

Sylvia’s volunteer work reads like a resume of full-time work. She helps at the Monash Medical Centre’s Children’s ward, tours nursing homes with a choir, is part of Neighbourhood watch, works with the team at Puffing Billy, raises money for the Cancer Council, supports a play group called MOPS (Mothers of Pre-Schoolers), babysits the children in her neighbourhood and supports children with a disability through Extended Families Australia.

Sylvia joined the Family Match Program with Extended Families in 1993, a

program that facilitates positive connections between people within a community to provide support, respite, and community participation. Over the years she has been matched with four families, two of whom she still visits every week for a period of two hours. She brings joy into the lives of the children and her friendship provides a link to the community, builds confidence and develops skills.

Sylvia was matched to Damien, who has Down Syndrome when Damien was just four years old. Damien is now 25 and Sylvia still provides friendship and support and helps him develop his social skills.

Margaret, Damien’s mum, recognises the impact the weekly visits have on her son, “Sylvia and Damien have a close relationship and as Damien no longer has grandparents she fills this gap. Sylvia is truly amazing and her consistent support has provided great stability in Damien’s life. She is positive, patient and her support lifts him. She is so very much a part of our family.”

When Damien is asked about Sylvia he talks about her like a special friend, “When Sylvia comes we play games, listen to music and read books. She makes me laugh and gives me hugs”.

Sylvia responds to the needs of others, so when asked to join the Extended Families Committee of Management, she did so and served in this capacity from 1995 until 2002, including 3 years as President. Sylvia sensitively managed major challenges for the organisation during this time and supported the core values of inclusion and diversity.

Sylvia’s volunteering has been consistent and steadfast. Her care and support has touched many people’s lives and brought fun and enjoyment; from children in hospital, children with a disability, the elderly in nursing homes and the general community.

Sylvia’s generous and positive nature ensures a positive outcome for all.

## EXCELLENCE IN SOCIAL AND CULTURAL ACCESS AWARD' - VICTORIAN DISABILITY SERVICES AWARDS 2016

We are pleased to announce that one of our Family and Volunteer Coordinators **Nga Do** won the 'Excellence in Social and Cultural Access Award' as part of the Victorian Disability Services Awards.

This award celebrates excellence and recognises people and organisations who make outstanding contributions to empowering people with a disability and creating an inclusive community.

Nga has worked for 33 years with families in the Vietnamese community who have a child with a disability. She is an authentic and determined champion of inclusion and has a vision for a better life for all children with a disability and for the acceptance and breaking down of stigma for those children and their families who come from a Vietnamese background.

Her passionate advocacy, her empowerment and enabling of mutual support for families and her innovative resources that assist children with a disability in social skill development inspires both her families, her community and her colleagues at Extended Families. Congratulations Nga!



## AUSTRALIA DAY AWARD - VANESSA



*Pictured: Vanessa Holden and Michael Bayliss, Extended Families Family and Volunteer Coordinator.*

One of our many dedicated Volunteers, **Vanessa Holden** received an Australia Day Award for her contribution to the Jagajaga Community. The award was presented by Jenny Macklin MP at a ceremony held at Ivanhoe Grammar in January.

Vanessa regularly visits a boy living with Autism every Sunday to provide him with stimulating activities and provide his family with respite.

Vanessa also works full time and the work she does with Extended Families is only one of her many volunteering commitments.

Her unflinching dedication to this young man provides him with activities and challenges which expand his opportunities for social inclusion. Vanessa is greatly appreciated by the family she helps.

## VOLUNTEER AND STAFF YEARS OF SERVICE AWARDS

The following volunteers and staff were recognised for their years of service at the AGM in 2015.

### Volunteers (5 years)

Amelia Pietsch (Western), Elvi Scordelo (Northern), Emily and Mark Ainley (Northern), Kris Redmond (Northern), Laura Heffernan (Northern), Alex Thompson (Northern), Susie Marsden (Eastern), Megan Dal-Ben – (Peninsula), Alison Orum (Peninsula), Corey Johnson (Committee of Management)

### Volunteers (15 Years)

Billie and Laurie Kempton (Eastern), Rhonda and Graeme Hamilton (Eastern)

### Staff (5 years)

Leila McConnell, Tamara Williams



## VOLUNTEER FAMILY MATCH PROGRAM

OVER THE PAST YEAR THERE HAVE BEEN AN AVERAGE OF 200 VOLUNTEER-FAMILY MATCHES AT ANY ONE TIME OVER THE SOUTH-EAST, NORTH-WEST AND PENINSULA REGIONS.

Each one of these matches is unique due to the essential element of relationships that underpin all matches. Some matches are long term, where lifelong friendships are developed, whilst others are more focused on goals that are realised in a short time frame.

Many are of medium term duration (two to four years) where the support that has been provided to the child/young person by the volunteer stands them in good stead when the match ends.

**What can a good match mean for a family?** The answer to this is many things. It can assist a child/young person to develop the skills required to join a specific activity or to better manage the many relationships in their world by practising social skills and increasing their self-esteem and confidence.

A good match can assist a child/young person to feel part of their community and to participate in that community in a way that is positive and meaningful. Above all, a good match is fun and affirming as the child/young person develops a friendship with a special person. For parents, it can mean the joy of seeing their child grow and develop in the context of their relationship with the volunteer and can also provide them with an often much needed break and time to spend with their other children without the demands of the child with a disability.

Ideally the match is a mutually beneficial experience for everyone involved. Initially children can be tentative about this connection with someone outside the family, so the relationship can take time to develop. Many volunteers describe the significance of becoming part of the child's life, watching them grow and develop in both small and significant ways, and realising that their relationship is changing as the child learns to trust them. Most volunteers describe getting as much out of the match as they put into it. An added bonus for volunteers can be learning new skills, feeling part of a new family, and going out and doing new things that they don't usually do.

Parents often express amazement that the volunteers give their time so generously in this way. As one parent said: "My child is very happy. He feels like he has a friend and enjoys participating in activities with his volunteer". Another commented that: "Our match is perfect, it has provided a true extended family for all of us".

Extended Families would like to take this opportunity to thank all our committed volunteers for their support to the children/young people in our program and to affirm the valuable and important service this provides to our community of families.

### VOLUNTEER MATCHING PROGRAMS 2015-16



New children matched



Total Children in Volunteer Matches



Total Visits



Total Hours

## VOLUNTEERING OPENS UP NEW DIRECTIONS

**OVER THE LAST FOUR YEARS I HAVE VOLUNTEERED WITH EXTENDED FAMILIES AND BEEN MATCHED WITH KAIDEN, WHO IS ALMOST 11 AND WHO IS ON THE AUTISM SPECTRUM.**

We catch up for a few hours every fortnight and do all sorts of fun things – rock climbing, mini golf, cycling, tennis, playing in the park and just hanging out. We've developed a great bond and we both really look forward to spending time together.

Kaiden benefits from one to one attention and has a reliable buddy who he knows is there for him. He has someone who enjoys doing the activities he likes but who also encourages him to try some new things. The family benefits from regular breaks, knowing that Kaiden is in safe hands and is outside being energetic.

For me however, the impact has been huge. I've pushed myself out of my comfort zone - whether it has been abseiling from the top of a wall or coming up with fun games to play in the park. I've grown in confidence and get such a buzz from each and every visit. I am treated like part of the family and we share photos, emails and texts of all of the important parts of each other's lives. It is a very special and fulfilling relationship and one I would not change for the world! In fact, it has led me to a complete career change – I've gone from a finance based role to an integration aide in a primary school, something that I absolutely love and wouldn't have found had it not been for my volunteering experience.

By Lesley Allanach - Volunteer



## ESKIMO KISSES AND JUMPING FOR JOY

**EXTENDED FAMILIES IS HAVING A TREMENDOUSLY POSITIVE IMPACT ON OUR FAMILY.**

By helping to integrate our two children with disabilities in the community, the organisation has extended our children and brought great joy to their lives. It has also helped our family manage the challenges of disability.

Our daughter Alice was introduced to Extended Families in mid-2015 and was matched with the wonderful Ruby. Alice has an intellectual disability and needs lots of support, which often can be exhausting for us a family. Alice is full of exuberance, and is very affectionate and energetic! She thrives with physical play, and is also starting to develop her communication skills further.

At first Alice was quite shy, but Ruby's gentleness combined with her willingness to engage in physical activities has led to Alice developing a great relationship with her. Ruby is a keen sportswoman, so is a perfect match for Alice! Alice now greets Ruby with an eskimo kiss and jumping for joy. Their match has enabled Alice to develop a very special friendship outside of the family. Alice clearly demonstrates her happiness to see Ruby.

Over the past year, we have seen their relationship blossom. Ruby has been really supportive and keen to work with our family on ways to develop the relationship further. She has been using sign language and symbol-based communication tools with Alice. Ruby has used these communication tools to help Alice tell her what she wants to do. This has enabled Alice to tell Ruby that she wants to go to the park AND to go to the shops to buy a treat that Alice gets to select! Alice even went to a café with Ruby and had morning tea!

One of our other children, Hugh, who also has an intellectual disability recently has been matched through Extended Families with the lovely Sophie, and they are also developing a gorgeous relationship, for which we are so grateful to Sophie and to Extended Families.

Ruby spending time with Alice has given our family time to spend with our other two children. Thank you to the amazing Extended Families for the care and support you have given to our family. And thank you so much to Ruby for the care and enthusiasm you brought to the match and both the happiness and the opportunity to build skills that you have given Alice.

By Kate McKeand, parent

# PLAYGROUPS, PARENT GROUPS & FRIENDSHIP GROUPS

## OUR VIETNAMESE PROGRAMS HAVE CONTINUED TO BE VERY WELL ATTENDED OVER THE PAST YEAR.

Our loyal and highly skilled workers – Nga Do and Kim Anh in North West Region and Thuy Cai and Dao Huynh in South East Region – continue to run vibrant and supportive groups.

The families really rely on the strong sense of connection they have in these groups. They enjoy the opportunity to socialise together speaking in their first language, and provide support to one another as they share the common experience of having a child/young person with a disability. Preparing and sharing Vietnamese food together is usually a key part of these groups. Many of the parents have built strong friendships with one another.

We have been fortunate to continue to have MyTime funding for two groups. In the South East (Springvale) this is run as a Parent Support group as most of the parents have older children who attend school. A couple of parents bring along their pre-schoolers to play while their parents are in the group. A different relevant topic is discussed amongst the parents each week. In the NorthWest (Deer Park) the group is run as a playgroup for pre-schoolers, where parents also enjoy discussion and gain information and support to assist their parenting.

In Deer Park we continue to run a weekly playgroup specifically for children on the Autism Spectrum. It is a very busy group of pre-schoolers

and their parents. Early in the year staff concentrate on the children developing some basic skills like sitting still and becoming part of a group. Parents are supported in managing their children's behaviour and assisted to help develop their skills. Staff comment that the noise level in this group can get very high as all the parents love to chat to one another. For this reason there is quiet time for the first part of the session so that children can settle and concentrate on their activities.

We have continued to run our Friendship Group model on a monthly basis in Springvale and Deer Park. In Springvale most sessions are run in the form of outings. Families enjoy the opportunity to go out to different community locations in a supportive group. It gives parents the confidence and support they need, as the adults all support one another to care for the children.

In Deer Park the group is venue based and runs a range of activities for the children to enjoy whilst parents can spend time together. Both these groups are very well attended. Nga and Thuy are each supported by some great volunteers who assist to manage these groups. The needs and abilities of the children vary enormously and having volunteers to assist helps these groups run smoothly.

We are very appreciative of this ongoing support.

In February 2016 Thuy Cai led ten families for our second Vietnamese Family Camp for a weekend camp over two nights. Again the group stayed at Presentation Family Centre in Balnarring. Families enjoyed staying in several cottages on the property and exploring the local area and beaches together. Adults and children all had a great time. For many families this gives them an opportunity to have a short holiday, which is something they report finding difficult to manage on their own due to the challenges their children present. Thuy was supported at Camp by several very loyal volunteers (who over time have become very connected to this close knit group of families) who assisted over the weekend.

Whilst we would love to make this event an annual one, we will need to find a funding source to continue to make this happen.

We have had a long term relationship with the Vietnamese Family with Special Needs Group who meet weekly during term time in the Western Region and hold other special activities to support Vietnamese families who have children with a disability. This year we have formed a greater partnership and now support the group with submission writing and have funded the coordination costs whilst we seek further support for the group.

GROUPS	SESSIONS	FAMILIES	CHILDREN	HOURS
Autism Play Group - Braybrook	32	13	15	554
My Time - Deer Park	32	25	23	508
My Time - Springvale	32	28	4	740
Friendship Group - Springvale	9	23	25	478
Friendship Group - St Albans	8	23	24	222
<b>TOTAL</b>	<b>113</b>	<b>112</b>	<b>91</b>	<b>2502</b>

# SOCIAL EVENTS/ACTIVITIES

## COME & TRY ACTIVITIES

- Tenpin Bowling - July 2015
- Oakleigh Inflatable World - September 2015
- Outer South Tenpin Bowling - September 2015
- K&K Calisthenics - Aug 15
- Inflatable World - Aug 15
- Bowling - Aug 15
- Basketball - Jan 2016
- Come 'n' try soccer - January 2016
- Jump Crazy Trampoline - January 2016
- Tennis - March 2016
- Clay modelling - April 2016
- Werribee Inflatable World - April 2016
- SILK @ the Arts Centre Melbourne - April 2016
- AMG Frankston - June 2016
- Jump Central Moorabbin - June 2016
- Laser & Bowling - July 2016

## FAMILY FUN DAYS

- Werribee Zoo Day - Sept 15
- Chesterfield Farm - October 2015
- Bulla Hill Family Fun Day - Nov 15
- Mooroolbark Railway Day - March 2016
- Myuna Farm - April 2016
- Bundoora Farm - May 2016

## OTHER ACTIVITIES

- Explorer Series - Feb 2016
- Vietnamese Family Camp - February 2016
- Hume Moreland Family Camp - April 2016
- Vietnamese Laughs Galore - June 2016
- extendABLE Program Term 4 2015, Term 1 and 2, 2016

**21**

Recreation events  
(including camps)  
Total No. Events

**5987**

Recreation hours  
(including camps)  
Total Hours

# HUME MORELAND PROJECT

IN 2015-2016 EXTENDED FAMILIES WAS PLEASED TO RECEIVE A NON-RECURRENT FUNDING GRANT FROM DHHS WHICH ENABLED THE DEVELOPMENT OF A PILOT PROJECT IN THE MUNICIPALITIES OF HUME AND MORELAND .



Volunteers at the Hume Moreland camp.

The scope of the grant was to enable additional community-based respite support to children and young people with a disability living within these municipalities. Laura Heffernan, one of the Family and Volunteer Coordinators at Extended Families, was engaged as the Project Manager to develop and coordinate the project.

The project was predicated on engaging families in the Hume-Moreland area to ascertain their needs and to discover what services they would like for their children and young people that would enable them to enhance their participation and connection with the community and with other families in the program. As a result of extensive consultation with families at the beginning of the project three key pilot programs were developed, activated and evaluated during 2015-2016. These were:

**extendABLE** (Actively Building Leisure Experiences), was a 5 week centre based program offering opportunities for young people to engage in a variety of activities based on two key areas of interest – Sport and Art. The activities focused on enabling young people to learn new skills, develop social relationships and to connect with peers in their local community. Multiple extendABLE programs were held.

**Explorer Series** This program included full day excursions for children and young people with disabilities to spend time together to develop friendships, experience new things and gain new skills. These days were supported by a mix of paid staff and volunteers. The focus of the Explorer Days completed in this project was on supporting participants to learn more about Melbourne city.

**Hume Moreland Family Camp** A weekend away for the whole family was held at a camp facility, in partnership with the Whittlesea YMCA, to enable positive connections, mutual support and fun experiences. The camp was a unique blend of staff supervision, volunteer support and parent responsibility and included a Parent Retreat day to give the parents the option to engage in a range of relaxing pursuits whilst their children were enjoying fun activities with staff and volunteers.

In addition new volunteer matches were made and some individual arrangements to meet specific support needs initiated.

## Outcomes

- Over the course of 15 months a total of 20 activities were executed, totalling nearly 3000 hours of support.
- 5 new volunteer matches were established.
- Feedback from participants was overwhelmingly positive for all three new service activities.
- A Hume Moreland Project Evaluation document was authored by Laura, our Project Coordinator, and documents the issues that arose in implementing the project as well as recommendations for future service activities based on the above models.

The success of the program and the interest shown by families and participants has ensured that the programs will be expanded into other regions as the NDIS is rolled out across Melbourne and the Mornington Peninsula.



# VOLUNTEER SUPPORT AND TRAINING

We continue to be impressed about how so many people in the community make contact with us to explore the idea of volunteering. In this day and age of what feels like increasing natural disasters and terrorist attacks it is reassuring to realise that most people have a lot of compassion for others and want to reach out to support others in their community.

The vast majority of people search on the internet for volunteering options and then make an enquiry through our website. They come from all walks of life, but have in common a desire to make a difference in a child and family.

We run a Volunteer Induction Training session every six weeks in either Box Hill or a CBD location. These prospective volunteers then move on to our accreditation process before being matched with a child/young person and family. This

year we offered a training session on Managing Challenging Behaviours (run by specialist ASD counsellor/trainer Jo White) in May for all our volunteers. This was run in a city location and was well attended. Some of our volunteers have also attended additional training sessions out in the community to provide additional information they need for their match. These have been in epilepsy management, anaphylactic training, Auslan and Key Word Signing and tube feeding training. We are looking forward to utilising our e-learning system to further support and train volunteers.

We run Volunteer get together's (generally dinners or brunches) from time to time to give volunteers the opportunity to meet one another. This is a great way for volunteers to get together and for us to thank them for all the hours of support they give to families over the year.

## E-LEARNING AT EXTENDED FAMILIES

Several years ago we identified an opportunity to better support our many volunteers by using e-learning to deliver a range of online resources. Over the course of this year we have sourced the system and software that best suits our organisation, mapped out a content roll-out and engaged Derek Green – an experienced e-learning practitioner – to drive the initiative.

With the launch of our first courses, and with many more soon to follow, we're already seeing the benefits. Potential volunteers that might otherwise have struggled to attend information sessions due to distance and timing issues have enrolled with enthusiasm, and an emphasis on self-selection at the early stages of recruitment has freed up key staff for other important tasks.

With increased volunteer enquiries and a resultant drop in volunteer recruitment conversion rates, the timing was right for us to use technology to help reduce the workloads of our already stretched coordinators, whilst providing a broad range of more flexible support solutions.

Additional courses covering core topics such as health and safety policies and procedures and social inclusion are ready to launch to both new and existing volunteers, and over time we will expand and add more practical "how to's" such as installing a child car restraint, administering medication and driving safely.

Looking ahead, we plan to extend our suite of courseware for volunteers and staff, and potentially on-sell content and system "learning seats" to other organisations also keen to tap into the possibilities presented by e-learning. Watch this space in 2017!

# MARKETING & VOLUNTEER RECRUITMENT

IN MAY 2016 WE LAUNCHED THE NEW LOOK AND FEEL FOR EXTENDED FAMILIES WITH A NEW LOGO AND BRAND MESSAGING.

A life lived with friendship is a life fully lived. Living with a disability can be difficult – it can feel isolating, like life is going on around you, without you. Extended Families Australia exists to challenge that – we're a group of people who believe that having joy in your life and being a part of your community is important for everyone.

This new direction places the organisation in a great position to attract new volunteers, participants and supporters.

Our new logo and messaging is strong and powerful which we hope to resonate with our network and bring new supporters into the fold. The focus is on friendship and support which we believe is a wonderful outcome of our programs for both children and young people with a disability, their families and our dedicated volunteers.

The new messaging acknowledges the challenges that many people experience in their day to day lives and our focus is fostering friendships – something we find develops naturally within our programs.

Over the last period of the financial year our new look and brand messaging has been rolled out across our marketing materials including brochures, signage, a temporary landing page on our website and across our corporate materials.

2017 will bring a range of opportunities to use our new website to provide up to date and relevant content to our participants, provide valuable information for potential volunteers and an interactive environment to encourage individuals and organisations to support us.

## Getting our messages out there...

Throughout the year we expanded our reach and awareness online with a key focus on social media engagement. We have seen an increase of 33% on Facebook which we used as an effective way to communicate update to news on all activities,

programs, disability services, events in the community, volunteer recruitment call outs and fundraising drives.

We have also had some exposure in community and local press including one of our volunteers being featured in The Weekly Review, an article in the Hume Leader regarding our extendable program and a story in the Brimbank Leader featuring the Good Guys Secret Santa donation to one of our families.

Community Service Announcements continued on Joy FM and Plenty Valley FM and Triple R supported a volunteer call out in April this year.

Our Family and Volunteer coordinators participated in the RIDE and VALiD Expo which provided us with a great opportunity to meet families and participants looking for new programs and support. The VALiD expo provided families the chance to learn more about the incoming NDIS in Melbourne's North East.

Thank you to our team who have worked and volunteered extra time to help us bring the marketing materials and communication to life.

**Roz Tahib** – photography and video editing

**Lisa Germany** – photography

**Sarah Lang** – Yellow Brick Road Agency

**Rachael Gough** – Copywriting and Digital Marketing

**Daniela Fukuda** – Marketing Assistant

**Sean Breasley** – Graphic Design (annual report FY15)

## VOLUNTEERS 2015-16

500

Volunteer enquiries

53

New Volunteers Accredited

200

Total Volunteers - Direct Support

229

Total Volunteers - all types

# THANK YOU TO SUPPORTERS & DONORS

The difference Extended Families makes in people's lives would not have been possible without our generous funders, supporters and donors. We sincerely thank you for your contribution and help to achieve all that is described in this Annual Report and more.

## Government Funding

We acknowledge the support of the Victorian and Federal Governments, with significant funding provided through the Department of Health and Human Services and also from FACSIA.

## PARTNERSHIPS AND SPONSORS



### FIRST CALL FUND PARTNERSHIP

We are so pleased to be involved in the First Call Fund with the Arts Centre Melbourne.

The First Call Fund was created by Arts Centre Melbourne to help remove these barriers that prevent Victorians from participating in the arts.

The Fund provides support specifically to schools and community groups so they can experience the huge variety of live performances, workshops and other participatory events at Arts Centre Melbourne.

#### Other Corporate Supporters and grants:

Ausnet Services  
Disability Donation Trust  
ExxonMobil  
Grill'd, Local Matters Program – Northland  
Jack Moody Charitable Trust  
Peter's Place Op Shop  
Probus – Glen Waverley  
RACV Community Foundation

#### Sponsored or subsidised office accommodation

City of Whitehorse  
Mornington Peninsula Shire



### GOOD GUYS TAYLORS LAKES - 'DOING GOOD' PROGRAM

The Good Guys at Taylors Lakes has been supporting Extended Families for over 5 years.

During the partnership the store has donated over \$15,000 via the Doing Good program. In addition this year the team at the store also supported a fundraising event and presented one of our families with a Secret Santa surprise - a treasure trove of goods which included a much coveted iPad for the young person. After a particularly challenging year the family were thrilled with their presents from the Good Guys.

#### Donors

Alexandra Groves, Alison Orum, Aleasa Carlton, Alison Dillon, Alissa Lever, Alixandra Emmerson, Amanda Socha, Amelia Pietsch, Angela Love, Angela Tonge, Athena Kotsinodellis, Atticus Maxwell Graham, Belinda Ross, Bianca Ciurlica, Bianca Miller, Brigitte Caruana, Cam Le, Carlyna Yap, Catherine McConkey, Ching-Yi Tsai, Chris Ong, Christine Shengjie Li, Christopher & Nicola Lyons, Claudia Manibui, Connie Kurek, Craig Robinson, David Eskdale, David Raynor, Dean & Caitlyn Hoggart, Deana Evans, Dieu Linh Mai, Elvi Scodellaro, Emily Enrica, Fiona Thomson, Gail Dowde, Georgia Carr, Grace Corcoran, Graeme & Kerrie West, Graham Black, Hai Tam Vo, Helen Robinson, Jamie Stow, Jan & Ken Bishop, Jennifer Corrie, Jessica Fisher, Jill & Stephanie O'Neil, Joanne Miranda, Joshua Martin, Julia Klieber, Julie Brieland, Karen Guo, Karina Beutel, Kate & Tim McMahon, Kathleen O'Reilly, Kaye Barnes,



### COMMUNITY FUNDRAISING WALK 2016

Thankyou to all those who participated and gave generously to our Community Fundraising Walk 2016 along the banks of the Maribyrnong River in Essendon, which raised over \$8500.

Other Fundraising Activities included:

- Energy Pledge
- People's Choice Lottery
- Entertainment Book
- Good2Give (workplace giving)

Laura Fisher, Leigh Huynh, Leisa Chambeyron, Linda Roberts, Lyn Walker, Marianne Jankowski & Andrew Huxtable, Marissa Sprott, Megan Dal-Ben, Melanie Zonca, Michelle Motteram, Mimi Truong, Mina Lamichhane, Natalie George, Nick Jane, Ninette Arnett, Patricia Mackin, Pavitra Karthikeyan, Peter Ernst-Russell, Phill Hickey, Phillipa Baker, Prabavathy Balasundaram, Qiuxiang (Jojo) Zhao, Rebecca Howe, Richard Verrelli, Rika Hodgens, Robyn Harding, Rosanty Then, Ruby Klimek, ST, VU & TN Cai, Samantha Kairouz, Sami Hallak, Sean Connelly, Shankari Seevanayagam, Sharon Chan, Shuaying Zhang, Siobhan Barry, Sophie Rushton, Susan Tassigiannakis, Svetlana Mahajan, Thomas Hower, Tiffany Cheah, Tu Cam Le, Vanessa Holden, Vanessa Pogson, Vicki Papadopolous, Vincent Zhang, Vishnu Hazell, Winnie Boh, Young Chen, Zachary Cowan, Zakiyyah Ali.

# EXTENDED FAMILIES AUSTRALIA INC A.B.N. 97 470 256 857

## FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2016

### COMMITTEE'S REPORT

Your committee presents their report on the association for the financial year ended 30 June 2016.

#### Committee Members

The names of the committee members in office at any time during, or since the end of the year are:

Graeme West - President  
Corey Johnson - Vice President  
Leigh Huynh - Treasurer  
Cameron Ure  
Julia Killeber  
Leeam Neary  
Nick Jane  
Peter Ernst-Russell  
Angela Love (Commenced July 2015)

The committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

#### Review of Operations

The loss of the association for the financial year amounted to \$22,252.

#### Significant Changes in the State of Affairs

No significant changes in the association's state of affairs occurred during the financial year.

#### Principal Activities

The principal activities of the association during the financial year is to support children with a disability to feel valued and participate fully in our society by facilitating positive connections for the children and their families with supportive volunteers and their community.

#### Events Subsequent to the End of the Reporting Period

The Australian Federal Government is in the process of implementing the National Disability Insurance Scheme (NDIS). The NDIS will be rolled out across Australia over the next three years. The roll out in the geographical area serviced by the Association commenced in July 2016. This will mean a change in the way the organization is funded. The Committee is aware this will impact the method of revenue generation in the 2016-17 and subsequent financial years.

Subject to the above matter, no matters or circumstances occurred in respect of the association's state of affairs.

Signed in accordance with a resolution of the Members of the Committee:



Graeme West - President



Leigh Huynh - Treasurer

Dated this 19<sup>th</sup> day of October 2016

**AUDITORS' INDEPENDENCE DECLARATION  
UNDER THE ASSOCIATIONS INCORPORATION REFORM ACT 2012 (VIC)  
TO THE COMMITTEE OF  
EXTENDED FAMILIES AUSTRALIA INC.**

We declare, that to the best of our knowledge and belief, during the year ended 30 June 2016 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Associations Incorporation Reform Act 2012 (Vic) in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Name of Firm: Mitchell Wilson  
Chartered Accountants

Name of Partner: \_\_\_\_\_  
Doug Mitchell

Address: Level 1, 261-271 Wattletree Road, Malvern, VIC 3144

Dated this 19<sup>th</sup> day of October, 2016

**STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2016**

	Note	2016 \$	2015 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	2	310,101	396,813
Accounts receivable and other debtors	3	7,030	-
<b>TOTAL CURRENT ASSETS</b>		<u>317,131</u>	<u>396,813</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	4	22,067	22,893
Other non-current assets	5	3,462	2,652
<b>TOTAL NON-CURRENT ASSETS</b>		<u>25,529</u>	<u>25,545</u>
<b>TOTAL ASSETS</b>		<u>342,660</u>	<u>422,358</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Accounts Payable and Other Payables	6	40,124	14,556
Provisions	7	70,882	59,822
Other current liabilities	8	59,369	153,443
<b>TOTAL CURRENT LIABILITIES</b>		<u>170,375</u>	<u>227,821</u>
<b>TOTAL LIABILITIES</b>		<u>170,375</u>	<u>227,821</u>
<b>NET ASSETS</b>		<u>172,285</u>	<u>194,537</u>
<b>EQUITY</b>			
Reserves		8,145	8,145
Retained earnings	9	164,140	186,392
<b>TOTAL EQUITY</b>		<u>172,285</u>	<u>194,537</u>

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2016**

	Note	2016 \$	2015 \$
<b>Income</b>			
Revenue		1,131,183	950,277
Other income		6,633	5,281
<b>Expenditure</b>			
Administration expenses		(170,140)	(67,477)
Depreciation expenses		(7,931)	(12,189)
Special event expenses		(40,941)	(19,091)
Staffing expenses		(908,960)	(834,760)
Volunteer payments		(32,096)	(32,976)
		<u>(22,252)</u>	<u>(10,935)</u>
<b>Loss</b>		<u>(22,252)</u>	<u>(10,935)</u>
<b>Total comprehensive income for the year</b>		<u>(22,252)</u>	<u>(10,935)</u>

**STATEMENT OF CHANGES IN EQUITY**

	Note	Retained earnings £	Reserves £	Total £
Balance at 1 July 2014		197,327	8,145	205,472
Profit attributable to members		(10,935)		(10,935)
Balance at 30 June 2015		<u>186,392</u>	<u>8,145</u>	<u>194,537</u>
Profit attributable to members		(22,252)		(22,252)
Balance at 30 June 2016		<u>164,140</u>	<u>8,145</u>	<u>172,285</u>

**STATEMENT OF CASH FLOWS**

	Note	2016 \$	2015 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from grants		977,481	900,647
Receipts from donations, fundraising & sundry		52,598	44,500
Payments to suppliers and employees		(1,116,318)	(820,841)
Interest received		6,633	5,281
<b>Net cash provided by (used in) operating activities</b>	<b>10</b>	<u>(79,607)</u>	<u>138,587</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for property, plant and equipment		(7,105)	(4,637)
<b>Net cash used in investing activities</b>		<u>(7,105)</u>	<u>(4,637)</u>
Net increase (decrease) in cash held		(86,712)	133,950
Cash at beginning of financial year		396,813	262,863
Cash at end of financial year	<b>2</b>	<u>310,101</u>	<u>396,813</u>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

### 1 Statement of Significant Accounting Policies

The financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012 (Vic). The committee has determined that the association is not a reporting entity.

#### Basis of Preparation

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

#### Going Concern

The Financial Statements have been prepared on the basis that the Association is a going concern. In making this assessment, the Committee of Management is aware that in excess of 90% of the Association's revenue is derived by way of government grants. The basis of derivation of these grants will change over the ensuing three financial years as the National Disability Insurance Scheme is rolled out across Australia, and in particular, in the geographical area in which the Association operates, over the 2016-17 financial year.

The Committee of Management are well advanced in implementing strategies to ensure the level of funding continues at a sustainable level. The Committee of Management are also working to ensure the Association has sufficient working capital to allow for a change in the timing of receipt of funding.

#### Property, Plant and Equipment (PPE)

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

##### Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of the reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income and expenditure statement. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

### Accounts Receivable and Other Receivables

Accounts receivable are recognised initially at the transaction price (i.e. cost) and are subsequently measured at cost less provision for impairment. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

At the end of each reporting period, the carrying amount of accounts receivable and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognised immediately in the income and expenditure statement.

### Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

### Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position.

### Accounts Payable and Other Payables

Accounts payable and other payables represent the liabilities at the end of the reporting period for goods and services received by the association that remain unpaid.

Accounts payable are recognised at their transaction price. Accounts payable are obligations on the basis of normal credit terms.

### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the taxation authority are classified as operating cash flows.

### Comparative Amounts

Comparatives are consistent with prior years, unless otherwise stated.

Where a change in comparatives has also affected the opening retained earnings previously presented in a comparative period, an opening statement of financial position at the earliest date of the comparative period has been presented.



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2016**

	<b>2016</b>	<b>2015</b>
	<b>\$</b>	<b>\$</b>
<b>3 Accounts Receivable and Other Debtors</b>		
<b>Current</b>		
Other Receivables	224	-
Trade Debtors	6,806	-
	7,030	-

**4 Property, Plant and Equipment**

**PLANT AND EQUIPMENT**

**Plant and Equipment:**

At cost	103,630	96,525
Accumulated depreciation	(81,563)	(73,632)
<b>Total Plant and Equipment</b>	<b>22,067</b>	<b>22,893</b>

**Movements in Carrying Amounts of Property, Plant and Equipment**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Plant & Equipment	Buildings	Motor Vehicles	Office Equipment	Total
	\$	\$	\$	\$	\$
Balance at 30 June 2015	-	-	-	22,893	22,893
Additions	-	-	-	7,105	7,105
Depreciation expense	-	-	-	(7,931)	(7,931)
<b>Carrying amount at 30 June 2016</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,067</b>	<b>22,067</b>

**5 Other Non-Financial Assets**

**Non-Current**

Bonds	3,462	2,852
-------	-------	-------

**6 Accounts Payable and Other Payables**

**Current**

Trade Creditors	14,622	1,146
Superannuation Payable	8,167	-
PAYG Withholding	11,273	6,002
GST Payable	6,122	7,408
	40,124	14,556

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2016**

	2016 \$	2015 \$
<b>7 Provisions</b>		
Employee Entitlements	70,882	59,822
<b>Total provisions</b>	<u>70,882</u>	<u>59,822</u>
<b>Analysis of Total Provisions:</b>		
Current	70,882	59,822
	<u>70,882</u>	<u>59,822</u>
<b>8 Other Liabilities</b>		
<b>Current</b>		
Accruals	3,050	=
DHS (Including Accreditation Funding)	56,313	153,443
	<u>59,369</u>	<u>153,443</u>
<b>9 Retained Earnings</b>		
Retained earnings at the beginning of the financial year	186,392	197,327
Net loss attributable to the association	(22,252)	(10,935)
Retained earnings at the end of the financial year	<u>164,140</u>	<u>186,392</u>
<b>10 Cash Flow Information</b>		
<b>Reconciliation of Cash Flow from Operations with Profit after Income Tax</b>		
Loss after income tax	(22,252)	(10,935)
<b>Non-cash flows in profit</b>		
Depreciation and amortisation	7,931	12,189
Provision for staff leave and long service leave	11,062	5,718
<b>Changes in assets and liabilities, net of the effects of purchase and disposals of subsidiaries</b>		
(Increase) / Decrease in Trade & Other Receivable	(7,030)	5,297
Increase / (Decrease) in Trade & Other Payables	25,567	128,165
Increase / Decrease in Other Current Liabilities	(94,074)	(420)
(Increase) / Decrease in Other Non-Current Assets	(811)	(1,427)
	<u>(78,607)</u>	<u>138,587</u>
<b>11 Association Details</b>		
The registered office of the association is:		
1/95 Bell Street, COBURG, VIC 3058		
The principal place of business is:		
1/95 Bell Street, COBURG, VIC 3058		

## STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report:

1. Presents a true and fair view of the financial position of Extended Families Australia Inc as at 30 June 2016 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Extended Families Australia Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

  
\_\_\_\_\_  
Graeme West - President

  
\_\_\_\_\_  
Leigh Huynh - Treasurer

Dated this 19<sup>th</sup> day of October 2016

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF EXTENDED FAMILIES AUSTRALIA INC. A.B.N. 97 470 256 857

### Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report of Extended Families Australia Inc (the association), which comprises the committee's report, the assets and liabilities statement as at 30 June 2016, the income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

### Committee's Responsibility for the Financial Report

The committee of Extended Families Australia Inc is responsible for the preparation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 (Vic) and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

## Auditors' Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting obligations under the Associations Incorporation Reform Act 2012 (Vic). We disclaim any assumption of responsibility for any reliance on this report or on the financial report or on the financial report to which it relates to any person other than the members, or any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Auditors' Opinion

In our opinion the financial report of Extended Families Australia Inc. is in accordance with the Associations Incorporation Reform Act 2012 (Vic), including:

- (a) giving a true and fair view of the association's financial position as at 30 June 2016 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
- (b) complying with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Reform Act 2012 (Vic)

Name of Firm: Mitchell Wilson  
Chartered Accountants

Auditor's Signature \_\_\_\_\_  
Doug Mitchell

Address: Level 1, 261-271 Wattletree Road, Malvern, VIC 3144

Dated this 19<sup>th</sup> day of October 2016

**DISCLAIMER TO THE COMMITTEE MEMBERS OF EXTENDED  
FAMILIES AUSTRALIA INC.**

The additional financial data presented on pages 18 - 20 is in accordance with the books and records of the association which have been subjected to the auditing procedures applied in our audit of the association for the year ended 30 June 2016. The additional financial data is intended solely for the use of the committee members and management of Extended Families Australia Inc. and is not intended to be used by anyone other than these specified parties.

Name of Firm: Mitchell Wilson  
Chartered Accountants

Name of Partner:   
Doug Mitchell

Address: Level 1, 261-271 Wattletree Road, Malvern, VIC 3144

Dated this 19<sup>th</sup> day of October 2016

**INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2016**

	2016	2015
	\$	\$
<b>INCOME</b>		
DHS Operating Grants - Core Disability	902,595	754,204
DHS Operating Grants - HACC Facility	155,316	150,333
Play Group Victoria	24,439	17,344
Donations	14,315	14,210
Fundraising	14,009	6,419
Grants from Charitable Trust	13,644	5,110
Interest Received	6,633	5,281
Membership	741	828
Special Events Income	6,124	1,829
	<u>1,137,816</u>	<u>955,558</u>

**INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2016**

	2016 \$	2015 \$
<b>EXPENSES</b>		
<b>Administration</b>		
Banking & Prof Services	1,311	973
Clearing	142	612
Computer & Software Expenses	62,966	481
Depreciation	7,931	12,189
Electricity & Gas	2,227	2,188
Equipment Maintenance	17,742	4,766
Financial Services/Accounting Fees	4,502	13,417
Insurance	307	284
Postage & Courier	6,199	2,173
Printing & Photocopying	4,800	4,093
Publicity & Marketing	14,041	930
Rent	16,463	14,268
Stationery & Office Supplies	2,982	5,768
Telephone & ISP	16,888	18,167
Translation & Interpreting	-	(2,864)
Venue Hire	2,322	2,202
Website Costs	17,188	-
	<u>178,071</u>	<u>79,668</u>
<b>Special Events &amp; Recreation</b>		
AGM Expense	850	879
Family Fun Day	11,400	10,846
Fundraising	1,123	966
Recreation Activities & Groups	27,568	6,401
	<u>40,941</u>	<u>19,091</u>
<b>Staffing Costs</b>		
Employee Leave Expense	11,062	5,717
Reference Materials & Subscriptions	5,735	6,512
Staff Recruitment	250	500
Staff Training & Meetings	5,444	3,388
Superannuation	71,823	66,376
Travel	16,050	18,625
Wages & Salaries	780,466	722,837
Workcover	11,988	10,805
Consultants	6,120	-
	<u>908,960</u>	<u>834,760</u>
<b>Volunteer Expenditure</b>		
Police Checks	1,953	1,601
Volunteer Payments	27,177	29,108
Volunteer Expenses	1,563	2,255
Volunteer Training	1,403	(948)
Volunteer Emergency Fund	-	963
	<u>32,096</u>	<u>32,976</u>
	<u>1,180,068</u>	<u>966,493</u>
<b>Loss</b>	<u>(22,252)</u>	<u>(10,935)</u>

# SERVICES

## Volunteer Match Program



Individual volunteers provide genuine friendship, practical assistance and mentoring support to a child or young person, helping them develop important life skills. They help them take part in social activities such as sport, recreation and leisure events that are of interest to the child. Some volunteer matches also provide direct support for the family.

## LinC: Linking + Including + Connecting



Providing skills training to enable participation, support to overcome barriers to access mainstream services or assistance to access the community. Inclusion support workers provide support to enable a child or young person with a disability independently engage in community, social and recreational activities.

## Parent and Peer Support



Regular get-together program for parents of children with a disability to share experiences, develop connections and receive support, information and education relevant to their care role. We currently offer My Time peer support groups in Springvale and Deer Park and a play group program for pre-school children with autism which supports developmental play experiences. These groups are facilitated by a Vietnamese speaking worker.

Other groups, including culturally specific groups, will be developed based on request or identified need. Parent education is provided as a one off session or a short series.

## Support Coordination



For NDIS participants, finding their way through the process of planning and connecting with services can be challenging and time consuming. Where people have Support Coordination as part of your NDIS package, we provide independent support coordination to help people manage their NDIS plans including assessing support options, connecting with services, managing their plan and building skills and confidence.

Our support team are culturally sensitive and include bi-lingual staff in Vietnamese, Mandarin, Cantonese and Arabic.

## inVOLVe



(Volunteering for people with a disability)  
We also plan to develop a program of support for young adults with a disability to have meaningful volunteering opportunities.

## Recreation Programs



We offer a variety of activities for school aged children and young adults. These take place on weekends, after school and during school holidays including one-off events, skills series, day outings, friendship groups, camps and peer support.

**extendABLE** A series or one off 'come and try' activities during school holidays or term time for school aged children and young people. Activities range from arts to sport & recreation and aim to develop specific skills such as social skills, communication and more.

**Explorer Days** A day excursion for children with a disability to explore new places and activities in the community, spend time together to develop friendships, experience new things and gain new skills. Explorer days are supported by a mix of paid workers and volunteers.

**Together Groups** Small groups of one, two to three children or young people with disabilities meet regularly as a group of friends to access the community together. Peer volunteers may form part of the group. This group has an informal feel and is supported by staff and / or volunteers. The groups build peer connections, help participants learn and strengthen social skills, build confidence and encourages participation in community activities and events.

**Friendship Groups** Small to medium sized groups of children or young people with disabilities meet regularly, in a community venue and/or to access the community. The group of is supported by staff and volunteers. The groups build peer connections, help participants learn and strengthen social skills, build confidence and encourages participation in community activities and events.

**Family Camp** A weekend away for families held at a camp facility to enable positive connections, mutual support and fun experiences, a family holiday in supported way. Possible (optional) additional support for part of the time to enable respite and opportunity for parent activities and interaction.

'J is always flexible ... fits in with the family and has been an amazing addition to T's life. She really understands her and brings flexibility and enthusiasm to her life.'

**Zoe, parent**

'We think of C as part of the family ... she makes lovely heart-warming cards for the kids on their birthdays and we feel very lucky to have her in our life'

**Laura, parent**

'The impact has been huge. I've pushed myself out of my comfort zone ... I've grown in confidence and get such a buzz from each and every visit.'

**Lesley, volunteer**

'I love seeing volunteers go from their initial interest in the program through to introducing them to a child and their family. In supporting the match, it is so rewarding to observe how the volunteer's involvement is impacting their lives and to see these relationships grow over time.'

**Amanda, Coordinator**

**Extended Families**

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[extendedfamilies.org.au](http://extendedfamilies.org.au)